



COLORADO

**Department of
Regulatory Agencies**

Division of Financial Services

To: Colorado State Chartered Credit Unions

From: Mark Valente, Commissioner

Date: October 31, 2024

Subject: Board of Directors Meeting Frequency

Effective January 1, 2025, Colorado state-chartered credit unions will have the option to modify the frequency of board of directors' meetings. Specifically, de novo credit unions (less than 5 years of existence) and credit unions with a composite CAMELS rating of 3, 4, or 5 must continue to meet monthly. In addition, credit unions with a Management component rating of either 3, 4, or 5 must continue to meet monthly. All other credit unions must hold at least six meetings annually, with at least one meeting held during each fiscal quarter. Current credit union bylaws require all credit union boards meet at least once a month.

In addition, the Colorado Division of Financial Services has no objections to any regular or annual meetings of the Board of Directors being held virtually through electronic, audio or audio-visual means.

The fiduciary responsibilities of Colorado state-chartered credit union board of directors remain the same. The purpose of a board of directors is to oversee the credit union, set the strategy and ensure that strategy is implemented. In addition, board of directors have the responsibility for governance, policy development, financial education, overseeing the Chief Executive Officer (CEO) and understanding the finances of the credit union.

Credit unions that decide to modify the frequency of board meetings must submit amended bylaws to the Division of Financial Services for approval prior to implementation. Amended bylaw wording should read:

The board of directors of ABC Credit Union shall meet as follows:

- (1) Not less than six times annually, with at least one meeting held during each fiscal quarter,
 - (A) with composite rating of either 1 or 2 under the Uniform Financial Institutions Rating System
 - (B) with a capability of management rating under such composite rating of either 1 or 2.
- (2) The Commissioner may, at any time, order a monthly board meeting frequency if it deemed necessary

If you have any questions, contact Commissioner Mark Valente at 303-894-7726.